



City of Grandview Web Homepage Redesign

Starts: 02/15/2021

Ends: 03/01/2021

Duration: 2 week/s

To:

City of Grandview

Gretchen Chronis

gretchen@grandview.wa.us

From:

Matthew Carpenter, LLC

Bryce Carpenter

bryce@ovismarketing.com

1910 Apricot Rd

Grandview, WA, 98930, US

509-831-2410

Services summary

Website Changes, Updates, and Training

Up to 75 hours · \$50.00/hr

- Complete redesign of City of Grandview Homepage (to the design specifications of the City)
 - Fully mobile responsive homepage and theme
 - Creation of links to existing web content
 - Dynamic slider widget for regular updates (news, upcoming events, etc.)
 - Removal of calendar widget and simplified editing experience for displaying PDF Calendar sheets
 - No downtime on live site (changes will be approved before replacing live version of website)
- Updates to theme functions such as headers, footers, and menus
 - Design continuity throughout website (including existing pages)
 - Colors, typography, logo, favicon, etc.
 - Footer menu / Quicklinks
- Installation/activation of necessary plugins/themes and deactivation/removal of outdated plugins/themes
 - Backup plugin (regular automatic backup points)
 - Page Builder (for an easier editing experience on homepage and future pages - education will be provided)
- Staff Training / Education
 - Provided videos for quick reference on common uses (i.e. WordPress overview, updating pages, changing header/footer, adding minutes and calendar pages, etc.)
 - Available to meet via Zoom and/or in person if needed
- Miscellaneous
 - Requested changes which can be completed within the project timeline and do not impede upon the completion of existing deliverables

Billing schedule

Contractor bills Client once.

Final invoice

03/01/2021

Invoice includes the following services:

Website Changes, Updates, and Training

\$50.00/hr

Up to 75 hours · \$50.00/hr

Project total:

Billing based on time tracked, up to 75 hours

Signatures

Matthew B Carpenter

Gretchen Chronis

City of Grandview

Bryce Carpenter

Matthew Carpenter, LLC